



16 July 2020

Dear Parent,

Re: Sixth Form External Student Enrolment - Thursday 20 August 2020

I am writing to inform you about the arrangements for the sixth form enrolment on Thursday 20th August 2020 for your daughter who has applied to join our Sixth Form.

Your daughter will receive her GCSE results on Thursday 20th August – it is important that she brings these with her as well as her passport and birth certificate when she comes to enrol for her place at Feversham Academy. Although the school will be open in the morning for current students to collect their examination results, we will be allocating the afternoon for student enrolment into the Sixth Form.

From 12:30 pm onwards, your daughter should enter school through the student entrance and then proceed to the main hall where staff will be located to support them in their enrolment. Please note, only students will be permitted to enter the building – if parents are accompanying students we ask that you remain off site.

If you would like to discuss enrolment further, we are offering appointments with parents on Friday 21st August. Please inform the Sixth Form in advance by emailing [lauren.bradshaw@fa.fetrust.org.uk](mailto:lauren.bradshaw@fa.fetrust.org.uk) and a suitable time will be arranged.

Please also supply contact details (email or phone) should we need to discuss arrangements with you. If you have any queries before the results day, please do not hesitate to contact me via school reception or by e-mail: [lauren.bradshaw@fa.fetrust.org.uk](mailto:lauren.bradshaw@fa.fetrust.org.uk)

Regards,

L Bradshaw

Head of Post-16

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Principal: S Muneer



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