



16 July 2020

Dear Parent,

Re: Year 13 Examination Results Day - Thursday 13th August 2020

I am writing to inform you about the arrangements for the Year 13 results day on Thursday 13th August 2020. Although the school will be open to students from 08:30am to collect their examination results, we will be allocating time slots for results collection due to social distancing guidelines. See below:

Surname	Time
A-E	08:30-09:00
F-J	09:00-09:30
K-O	09:30-10:00
P-T	10:00-10:30
U-Z	10:30-11:00

Students should enter school through the student entrance and then proceed to the main hall, where results will be available to collect in a sealed envelope from staff who will be located at tables arranged in alphabetical order. Please note, only students will be permitted to enter the building – if parents are accompanying students we ask that you remain off site.

If your daughter is unable to come to collect their results in person, a family member can pick them up on their behalf, but they MUST have signed written permission from the student in order to receive the results. This needs to be arranged prior to results day. Please contact me at the email address below to arrange a time slot for collection. We are unable to release results without the written permission, so please bring this with you. Formal certificates arrive in school about three months after results are issued, and information about the collection of certificates will be given to students on results day.

If needed, there will be a number of staff available to offer advice and guidance to pupils, and there will also be appointment slots available on Friday 14th August if further discussion is needed. Prior to leaving school, all students MUST visit the destinations table to confirm next steps.

If you have any queries before the results day, please do not hesitate to contact me via school reception or by e-mail: lauren.bradshaw@fa.fetrust.org.uk

Regards,

Miss Bradshaw

Head of Post 16

Feversham Academy, Cliffe Road, Undercliffe, Bradford, BD3 0LT.

Tel: 01274 559500 Fax: 01274 559509 Email: office@fa.fetrust.org.uk Web: <http://feversham-academy.fetrust.org.uk/>

Principal: S Muneer



Feversham Academy is part of the Feversham Education Trust - A Company Limited by Guarantee.
Registered Office: Deanstones Lane, Queensbury, Bradford. BD13 2AS. Registered in England No. 7697587