

23<sup>rd</sup> March 2020

Dear Parent/Carer,

In light of the government announcing school closures from Friday 20<sup>th</sup> March 2020, we are writing to you to let you know our offer for our pupils in receipt of free school meals during this period.

From Tuesday 24th March, any pupil in receipt of free school meals will be able to collect a lunch parcel from school between 11.30am -12.30pm. This will be available on a daily basis Monday to Friday, until such time as the school reopens.

Could you please let us know if you will or will not be taking up this offer, by emailing (office@fa.fetrust.org.uk) with a response and the name of your child ASAP

Many thanks for your support.

Yours sincerely

Sajida Muneer Principal

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